



Guilford County Board of Education
Policy Committee Meeting
May 17, 2018, 2:00 p.m.
Swann Room, GCS Central Administrative Offices

Committee Members: Darlene Garrett, Chairperson Nora Carr, Staff Liaison
Wes Cashwell
Byron Gladden
Linda Welborn

AGENDA	
Welcome and Introductions	<i>Discussion Leader: Darlene Garrett</i>
Review of Minutes for (Feb. 27, 2018)	<i>Discussion Leader: Darlene Garrett</i>
NCSBA Custom Policies for GCS <ul style="list-style-type: none">• 2670 – Business Advisory Council• 4110 – Immunization and Health Requirements for School Admission• 4115 – Behavior Standards for Transfer Students• 4125 – Homeless Students	<i>Discussion Leaders: Darlene Garrett and Sharon L. Contreras, Ph.D.</i>
Other Business	<i>Discussion Leader: Darlene Garrett</i>
Next Meeting: June 7, 2:30 p.m.	
Adjournment	

Present: Darlene Garrett, Byron Gladden, Wes Cashwell, Linda Welborn

Staff: Sharon Contreras, Nora Carr, Kim Hipp, Whitney Oakley

Other: Jill Wilson

Approval of Minutes

Minutes from the January 10, 2017 meeting were approved as written.

IC – Curriculum Development

Whitney Oakley will incorporate the Committee’s recommended changes. Policy to be presented to the Board of Education on March 22, 2018 for a first reading.

IFA – Selection of Instructional Materials

Policy to be presented to the Board of Education on March 22, 2018 for a first reading.

1710/4021/7230 – Prohibition Against Discrimination, Harassment and Bullying –

The Committee requested that this policy be separated into three separate policies or edited to separate procedures from policy.

7410 – Teacher Contracts

The Committee approved this policy as written. Policy to be presented to the Board of Education on March 22, 2018 for a first reading.

7920 – Reduction in Force: Teachers and School Administrators

The Committee approved this policy as written. Policy to be presented to the Board of Education on March 22, 2018 for a first reading.

1740/4010 – Student and Parent Grievances

The Committee approved this policy as written. Policy to be presented to the Board of Education on March 22, 2018 for a first reading.

IHF-P – Graduation Requirements

The Committee approved this revised procedure as written. Procedure to be posted to the Guilford County Schools website.

Next meeting

The next Policy Committee meeting is scheduled for April 11, 2:30 p.m. *This was rescheduled to May 17, 2018.*

Submitted by:

Nora K. Carr, Ed.D.

Chief of Staff, Guilford County Schools

The Guilford County Board of Education (the “Board”) will receive assistance from a business advisory council in the performance of its duty to provide career and technical education instruction, activities, and services. In accordance with the requirements of state law, the business advisory council will serve the Board by:

- Identifying economic and workforce development trends related to the training and educational needs of the community; and,
- Advocating for strong, local career and technical education programs, including career pathway development that provides work-based learning opportunities for students and prepares students for post-secondary educational certifications and credentialing for high-demand careers.

A. COMPOSITION OF THE COUNCIL

The business advisory council will have at least nine members, including the Superintendent or designee, the career and technical education program director, the president of the local community college or designee, and a principal assigned by the Superintendent. The career and technical education program director will be a nonvoting member on the council and will serve as secretary to the council. The majority of members on the council will be business, industry, and workforce and economic development stakeholders, and community members (“business and industry representatives”).

B. APPOINTMENT OF BUSINESS AND INDUSTRY REPRESENTATIVES

For the purposes of this policy, Guilford County Schools’ Career and Technical Education Blue Ribbon Task Force will serve as the Board’s Business Advisory Council for 2017-18 academic year as required by GS 115C-170. In subsequent years, the Task Force will be renamed the CTE Advisory Council, and will maintain membership, bylaws and operational procedures consistent with those required in statute.

Legal References: G.S. 115C-47(30), -55, -170; 143 art. 33C

Cross References: Compliance with the Open Meetings Law (policy 2320)

Adopted:

IMMUNIZATION AND HEALTH REQUIREMENTS FOR SCHOOL ADMISSION

Policy Code:

4110

The Guilford County Board of Education (the “Board”) requires all students to meet the eligibility requirements for school admission established by the State and the Board, including immunization and health assessments. The principal or designee shall maintain on file immunization and health assessment records for all students, and these records may be inspected by officials of the county or state health departments in accordance with state and federal law. Each school principal shall file required reports with the Department of Health and Human Services and the Department of Public Instruction.

A. IMMUNIZATION

1. Requirements for Initial Entry

Within 30 calendar days of his or her first day of attendance/enrollment in the school system, each student must show evidence of age-appropriate vaccination in accordance with state law and regulation, including the following vaccines as applicable:

Per NC Immunization Branch:

- a. DTaP (diphtheria, tetanus, and pertussis); 5 doses
- b. poliomyelitis (polio); 4 doses
- c. measles (rubeola); 2 doses
- d. rubella (German measles); 1 dose
- e. mumps; 2 doses
- f. Haemophilus influenzae, type b (Hib); 4 doses
- g. hepatitis B; 3 doses
- h. varicella (chickenpox); 2 doses
- i. pneumococcal conjugate; 4 doses
- j. any other vaccine as may be required by law or regulation.

The current required vaccination schedule is available from the N.C. Immunization Branch online at <http://www.immunize.nc.gov/>.

2. Additional Requirements

All students entering seventh grade are required to receive the following:

- a. a booster dose of Tdap (tetanus, diphtheria, and pertussis vaccine), if they have not previously received it; and
- b. the meningococcal conjugate vaccine (MCV).

3. Certificate of Immunization

- a. Evidence of immunizations must be shown in the form of a certificate furnished by a licensed physician or by the health department. A student who received immunizations in a state other than North Carolina must present an official certificate that meets the immunizations requirements of G.S. 130A-154(b).
- b. Principals are required to refuse admittance to any child whose parent or guardian does not present a medical certification of proper immunizations within the allotted time. However, the allotted time may be extended if a physician certifies that the administration of a vaccine in accordance with approved medical practice requires more than 30 calendar days to complete.
- c. Exceptions to the immunization requirements will be made only for religious reasons or for medical reasons approved by a physician pursuant to state law and regulation.

B. HEALTH ASSESSMENT/VISION SCREENING

Within 30 calendar days of the first day of school entry, all kindergarten students and all students entering North Carolina public schools for the first time, regardless of grade level, must furnish to the principal a form that meets the requirements of state law indicating that the student has received a health assessment pursuant to G.S. 130A-440. A student who fails to meet this requirement will not be permitted to attend school until the required health assessment form has been presented. Such absences will not be considered suspensions, and the student will be given an opportunity to make up work missed during the absence as described below. The principal or designee shall, at the time of enrollment, notify the parent, guardian, or person standing *in loco parentis* that the completed health assessment form is needed on or before the child's first day of attendance. The date the student's health assessment form is received will be recorded in the student's official record, and the form will be maintained on file in the school.

The assessment must include a medical history and physical examination with screening for vision and hearing and, if appropriate, testing for anemia and tuberculosis. The health assessment must be conducted no more than 12 months prior to the date of school entry

and may be completed at a private health care provider's office or, for students who meet financial eligibility criteria, through other public or private agencies in the county that conduct health assessments. Exceptions to the health assessment requirement will be made only for religious reasons.

Vision screening must comply with the vision screening standards adopted by the former Governor's Commission on Early Childhood Vision Care.

If a member of the school staff has reason to believe that a child enrolled in kindergarten through third grade is having problems with vision, the staff member may recommend to the child's parent that the child have a comprehensive eye examination.

Upon request, the teacher(s) of a student subject to an absence from school for failure to provide the health assessment form required by this section shall provide to the student all missed assignments, and to the extent practicable, the materials distributed to students in connection with the assignments. The principal or designee shall arrange for the student to take home textbooks and school-furnished digital devices for the duration of the absence and shall permit the student to take any quarterly, semester, or grading period examinations missed during the absence period.

C. HOMELESS STUDENTS

Notwithstanding the provisions of this policy, admissions for homeless students will not be prohibited or delayed due to the student's inability to provide documentation of immunizations or health assessments. The homeless liaison shall work with the student, parent/guardian, school personnel, or other agencies to obtain documentation of immunization and/or the health assessment or to arrange for such immunizations and/or assessments in a timely manner.

D. FOSTER CHILDREN

Notwithstanding the provisions of this policy, admissions for students in foster care will not be prohibited or delayed due to the student's inability to provide documentation of immunizations or health assessments. The enrolling school will immediately contact the school last attended by the foster child to obtain any relevant documentation.

E. CHILDREN OF MILITARY FAMILIES

The Board acknowledges that immunization requirements for newly enrolling military children are governed by the Interstate Compact on Educational Opportunity for Military Children. Children of military families, as defined in policy 4050, Children of Military Families, will have 30 days from the date of enrollment or within such time as reasonably determined by the rules of the Interstate Commission to obtain any required immunization. For a series of immunizations, initial vaccinations must be obtained within 30 days or within such time as is reasonably determined under the Interstate Commission.

Legal References: Elementary and Secondary Education Act, 20 U.S.C. 6311(g)(1)(E); McKinney-Vento Homeless Assistance Act, 42 U.S.C. 11431 *et seq.*; G.S. 115C-390.2(l), -407.5; 130A-152 to -157, -440 to -443; 10A N.C.A.C. 41A .0401

Cross References: Children of Military Families (policy 4050), Homeless Students (policy 4125), Attendance (policy 4400)

Other References: N.C. Immunization Branch, available at <http://www.immunize.nc.gov/>

Replaces: JBC (in part) (revised November 17, 2016)

Adopted:

BEHAVIOR STANDARDS FOR TRANSFER STUDENTS

Policy Code:

4115

This policy applies to transfer students seeking admission to the school system. Transfer students are students who have been enrolled in or who have attended a private school or a public school in this state or another state.

In accordance with state law, the student's parent, guardian, or custodian must provide a statement made under oath or affirmation before a notary indicating (1) whether at the time of the admission request the student is under suspension or expulsion from attendance at a private or public school in this or any other state and (2) whether the student has been convicted of a felony in this or any other state.

STUDENTS UNDER SUSPENSION/EXPULSION OR CONVICTED OF A FELONY

If at the time of the admission request the student is under a suspension or an expulsion or has been convicted of a felony, the parent, guardian, or custodian must provide to the school system all requested information related to the conduct. The Superintendent or designee shall review and determine whether the student should be admitted and, if so, whether any reasonable conditions should be imposed. The student may appeal the Superintendent's decision to the Board of Education ("BOE") where the Superintendent's recommendation for admission will be considered.

1. **Suspension:** A student from a school outside the school system who is under a suspension for conduct that could have led to a suspension from a school within the school system may be denied admission. Admission may be denied until the suspension has expired.
2. **Expulsion:** A student who has been expelled from a school pursuant to G.S. 115C-390.11 or who has been expelled from a school for behavior that indicated the student's continued presence in school constituted a clear threat to the safety of other students or employees may be denied admission. The student may request reconsideration of the Board's decision in accordance with G.S. 115C-390.12.
3. **Felony Conviction:** A student who has been convicted of a felony in this state or any other state may be denied admission. The student may request reconsideration of the Board's decision in accordance with G.S. 115C-390.12.

In any of the above-described circumstances in which admission may be denied, the Superintendent/designee or Board alternatively may place reasonable conditions on the admission of the student. Such conditions include, but are not limited to, behavior contracts, alternative school placement, and limits on free time and extracurricular activities. Drug testing and weapon searches also may be reasonable conditions so long as they meet any constitutional requirements.

Notwithstanding the provisions of this policy, students under a suspension or an expulsion who have been identified as having a disability pursuant to the Individuals with Disabilities Education Act and otherwise meet the requirements for enrollment in the school system are entitled to

services to the extent mandated by federal and state law.

Legal References: Individuals with Disabilities Education Act, 20 U.S.C. 1400 *et seq.*, 34 C.F.R. pt. 300; G.S. 115C-366(a3), (a4), (a5), -390.5, -390.7, -390.10, -390.11, -390.12

Cross References: Domicile or Residence Requirements (policy 4120), Discretionary Admission (policy 4130)

Adopted:

As required by the North Carolina Constitution and North Carolina law, the Guilford County Board of Education (the “Board”) is committed to providing a free public school education to all children who are legally entitled to enroll in the school system. In accordance with the McKinney-Vento Homeless Assistance Act and the North Carolina State Plan for Educating Homeless Children, the Board will make reasonable efforts to identify homeless children and youth of school age located within Guilford County, encourage their enrollment, and eliminate barriers to their receiving an education that may exist in school system policies or practices. Based on individual need, homeless students will be provided services available to all students, such as preschool, free or reduced price school meals, services for English learners, special education, career and technical education (CTE), academically or intellectually gifted (AIG) services, and before- and after-school care.

The provisions of this policy will supersede any and all conflicting provisions in Board policies that address the areas discussed in this policy.

A. DEFINITION OF HOMELESS STUDENTS

Homeless students are children and youth who lack a fixed, regular, and adequate nighttime residence. The term “homeless student” will also be deemed to include the term “unaccompanied youth,” which includes a youth who is not in the physical custody of a parent or guardian. Homeless children and youth include those students who are as follows:

1. sharing the house of other persons due to loss of housing, economic hardship, or a similar reason;
2. living in motels, hotels, transient trailer parks, or camping grounds due to the lack of alternative adequate accommodations;
3. living in emergency or transitional shelters;
4. abandoned in hospitals;
5. living in a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings;
6. living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; or
7. living in a migratory situation that qualifies as homeless because the child lacks a fixed, regular, and adequate nighttime residence.

B. ENROLLMENT, ASSIGNMENT, AND TRANSPORTATION OF HOMELESS STUDENTS

1. Enrollment

- a. Eligibility

Notwithstanding the enrollment eligibility requirements established by the Board elsewhere in policy, school personnel shall immediately enroll homeless students even if they do not have proof of residency, school and immunization records, birth certificates, or other documents; have missed application or enrollment deadlines during a period of homelessness; have outstanding fees; or are not accompanied by an adult. The Homeless Liaison shall assist the students and parents or guardians in securing appropriate records or otherwise meeting enrollment requirements.

- b. Records

Homeless students transferring into the school system may provide cumulative and other records directly to school system personnel. The Superintendent or designee shall not require that such records be forwarded from another school system before the student may enroll. However, school personnel shall immediately request the official records from the previous school.

Information regarding a child or youth's homeless situation must be treated as a student record and protected accordingly. See policy 4700, Student Records.

2. Assignment

A homeless student (or the student's parent or guardian) may request to attend (1) his or her school of origin or (2) any public school that other students living in the same attendance area are eligible to attend. The school of origin is defined as the school the student attended before losing permanent housing or the school in which the student was last enrolled, including a preschool. When a student completes the final grade level served by the school of origin, the school of origin includes the designated receiving school at the next grade level for all feeder schools. Unless not in the student's best interest, a homeless student who continues attending the school of origin will remain enrolled in the school of origin for the entire time the student is homeless and until the end of any academic year in which the student moves into permanent housing.

The Superintendent shall designate the Director of Student Assignment or other appropriate personnel to consider the parent/student's request and to decide, in consultation with the Homeless Liaison, which school a homeless student will attend. The decision must be based upon consideration of student-centered factors related to the student's best interest, including factors concerning the impact of

mobility on achievement, education, health, and safety of homeless students, giving priority to the request of the student's parent or guardian or the unaccompanied youth. The Superintendent's designee must presume that keeping the student in the school of origin is in the student's best interest unless contradicted by the student's parent or guardian or the unaccompanied youth.

If the Superintendent's designee determines that it is not in the student's best interest to attend the school of origin or the school requested by the parent or guardian or unaccompanied youth, he or she must provide a written explanation of the reasons for the determination to the parent or guardian or unaccompanied youth, along with information regarding the right to appeal the placement decision, as described in Section D, below.

3. Transportation

The Board of Education will provide homeless students with transportation services comparable to those of other students. In addition, at the parent or guardian's request (or at the request of the Homeless Liaison for unaccompanied youth), the Board will provide transportation services to/from the school of origin. The Superintendent or designee and the Homeless Liaison shall coordinate homeless students' transportation needs, based on the child's best interest. In situations in which a student attends school in this system but his or her temporary housing is in another system (or vice versa), the Superintendent or designee shall work with the other system to share the cost and/or responsibility for transportation. If an agreement cannot be reached between the systems, the cost of such transportation must be divided evenly.

If a homeless student becomes permanently housed and chooses to remain in his or her school of origin, the Board will provide transportation to the student for the remainder of the school year.

C. ELIGIBILITY FOR TITLE I SERVICES

Homeless students are automatically eligible for Title I services. The Homeless Liaison and the Title I director shall collaborate to identify the needs of homeless students.

D. ENROLLMENT DISPUTE RESOLUTION

The school system will implement an enrollment dispute resolution process that is consistent with the process required by the State Board of Education in the North Carolina Administrative Code, 16 N.C.A.C. 6H .0112.

- a. The student or parent or guardian will be referred to the system's Homeless Liaison, who shall carry out the appeal process as expeditiously as possible after receiving notice of the dispute.

E. HOMELESS LIAISON

The Superintendent or designee shall appoint and train a school employee to serve as the Homeless Liaison.

Legal References: McKinney-Vento Homeless Assistance Act, 42 U.S.C. 11431, *et seq.*; *Non-Regulatory Guidance on Education for Homeless Children and Youths Program*, U.S. Department of Education (July 2016); G.S. 115C-366(a2); 16 N.C.A.C. 6H .0112; State Board of Education Policy SPLN-000

Cross References: Immunization and Health Requirements for School Admission (policy 4110), Domicile or Residence Requirements (policy 4120), Discretionary Admission (policy 4130), School Assignment (policy 4150), Student Records (policy 4700)

Replaces: JBC (in part) (revised November 17, 2016)

Adopted: